

PossAbilities Job Description

Job Title: Personal Support Worker

Job Objective: Provide personal care and supports to designated individual(s) to assist them in achieving their desired outcomes. Supports are provided as directed by the managing employer (individual, family or legal representative) in accordance with current federal, state, and local standards, guidelines and regulations governing the agency.

Qualifications:

- Successful completion of the Department of Human Services Background Study.
- If required, successful completion of a driving record check and providing proof of automobile insurance.
- Other qualifications as required by the managing employer.

Job Responsibilities and Duties:

Every effort has been made to identify the essential functions of this position. However, it in no way states or implies that these are the only duties you will be required to perform. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or is an essential function of the position.

Support workers are selected and supervised by the managing employer or his/her designee. Scheduled hours of support workers are subject to change and cannot be guaranteed

- Carry out verbal and written directions from the managing employer.
- Provide assistance as needed for the individual to complete personal care.
- Consistently implement behavioral interventions as required.
- Provide supports as needed for the individual to participate in activities within their community.
- Provide support and training for the individual as delineated in their Individual Program Plan, Community Support Plan, Health and Safety Plan and/or Risk Management Plan.
- Complete written documentation of supports provided, progress on formal goals and other documentation as required.
- Provide transportation to and from community sites as requested by the managing employer.
- Comply with PossAbilities policies, procedures and training requirements for this position.
- Complete training as required by the Individual Support Plan and/or managing employer.
- Carry out responsibilities as a mandated reporter for vulnerable adults and/or minors.
- Other duties as required by the managing employer.

This job description is not intended to be all-inclusive. The support worker will also perform other reasonable related duties as assigned by the managing employer.

The managing employer reserves the right to change job responsibilities, duties and hours as needed. This document is not intended to imply a written or implied contract of employment.

I have read and understand this job description. I agree to accept the responsibilities and duties as outlined. I am capable of performing in a reasonable manner the activities involved in this job.

Signature

____/____/____
Date